

**JUBILEE HALL**  
UNIVERSITY OF DELHI

**Leave of Absence for Resident Students/Non-Resident Members**

Name of the Applicant .....

Class.....

Room No. ....

Purpose of Leave.....

Period of Leave : From.....To.....

*(Give Dates : Change of dates should be intimated to the Hall Office in-writing)*

Address during period of Leave .....

Signature of the Applicant.....

Date.....

Signature of the Provost/Resident/Tutor/

Additional Resident Tutor.....

Date.....

**FOR OFFICE USE ONLY**

(MESSREBATE WHERE APPLICABLE)

Date of Absence from the Mess	Date of Rejoining the Mess	Total Number of Days of Absence	Amount of Rebate	Remarks

**Pay Order**

**RECEIPT**

Received a sum of Rs.....(Rupees.....)

on account of Mess Rebate.

Signature.....

Date.....